

Booking Form

Sunvil UK Limited. (Trading as Sunvil Traveller - real latin america)
 Sunvil House, Upper Square, Old Isleworth, Middlesex TW7 7BJ
 Reservations: 020 8758 4774 Fax: 020 8758 4711
 Email: traveller@sunvil.co.uk



NAME & ADDRESS OR AGENT'S STAMP

Note: At the time of going to press, holidays in this brochure could not be booked through Thomson, Thomas Cook and My Travel, as no commercial arrangements had been agreed between Sunvil and these travel agents. PLEASE CHECK THE REVERSE SIDE OF THIS BOOKING FORM.

Sunvil Staff Name	Agent's Staff Name	Agent's Licence/ABTA Number

Name	
Address	
	Post code
Telephone Work	Home
Email	
Mobile	

PASSPORT DETAILS (Very important for bookings close to departure)			
Person 1		Person 2	
Name		Name	
Passport number		Passport number	
Date of issue	Date of expiry	Date of issue	Date of expiry
Nationality (if not UK passport holder)		Nationality (if not UK passport holder)	

TRIP DETAILS

Hotel/Lodge Name(s) (or if complicated itinerary, state itinerary as agreed) and meals as per itinerary,	Departure date	Departure airport	No. of Persons			
						Trip duration (hotel nights)
	HOTEL ACCOMMODATION REQUIRED (Tick as appropriate)					
	No. of Rooms	No. of Nights	Single	Twin	Double	Triple

PASSENGER DETAILS (Party leader first)

Title	First Name (block capitals)	Surname (block capitals)	Age**	D.O.B.	Sunvil Insurance*	Emergency UK Contact No./ Name while abroad
					YES* NO*	
					YES* NO*	
					YES* NO*	
					YES* NO*	
					YES* NO*	
					YES* NO*	
					YES* NO*	

CAR HIRE

Car make: _____
No. of days: _____ No. of drivers _____
Names of drivers: _____ _____ _____ _____
Please note that car hire charges are calculated on 24 hour periods.

NB. Title, First name and surname supplied must be as per your passport. This information will be transferred onto airline tickets. If it does not match your passport, you will not be allowed to board the flight and it will be your responsibility to pay any additional costs.

*Tick box/word as required.

** For insurance purposes we need this information as it could have an effect on Car Hire insurance premiums.

CONTINUED OVERLEAF:

Booking Form

INSURANCE

Please contact our office for insurance details and prices. You must declare pre-existing medical conditions.

If you are not taking our insurance cover, please complete the following:
I have taken alternative insurance which includes a 24 hour emergency and repatriation service. Any alternative policy must include activity cover where activities are being undertaken during the holiday.

My insurers are _____

Policy No. (if applicable) _____

24 hour Emergency No. _____

Signed _____

HOW DID YOU HEAR ABOUT US?

Travelled with us before	<input type="checkbox"/>	AITO Guide/Website	<input type="checkbox"/>
Personal recommendation	<input type="checkbox"/>	Email News	<input type="checkbox"/>
Tourist Office	<input type="checkbox"/>	Mail Card	<input type="checkbox"/>
Travel Agents' recommendation	<input type="checkbox"/>	Destinations Exhibition	<input type="checkbox"/>
LATA Guide/Website	<input type="checkbox"/>	Advertisement/Article in Other	
Sunvil Website	<input type="checkbox"/>	_____	
Search Engine	<input type="checkbox"/>		

PAYMENT

If booking less than 8 weeks before departure, the full cost of your trip is required. If booking more than 8 weeks before departure, a deposit is required. Our standard deposit is **£350** per person, Please note that the deposit may be higher if you are booking international flights (that have to be issued immediately), boat cruises or domestic flights within Central/South America. **Please also add our Insurance Premium (if you are taking our policy).** Please advise us how you wish to pay:

I wish to pay for the trip entirely by cheque, and have enclosed (a) cheque(s) for _____ payable to Sunvil UK Ltd.

I wish to pay by credit, debit or charge card. As we are charged for this service by the credit card companies we must levy a 2% (for MasterCard & VISA) or 2% charge (for AMEX), on top of the quoted cost of the trip. This may change if credit card companies change their charges; we will advise you at time of booking. There is no surcharge for Maestro or Debit cards.

Payment by card (deposit or full payment) should be made by telephone – please contact **020 8758 4742**. Or, log on to <https://mybooking.sunvil.co.uk> and enter your details online.

SPECIAL REQUESTS

(Including cots and airline meals)

Although we will do our best to assist, Special Requests cannot be guaranteed unless a supplement is charged. Adding requests at a later date may incur a £25 administration charge. 'Request' on your Confirmation Invoice does not mean the request has been confirmed.

Should you wish to receive details of any of our products, promotional offers, or e-mail newsletters, please tick here (your details will not be passed to any third parties) and enter your e-mail address here:

SIGNATURE (Party leader)

Please read our Booking Conditions (page 118-119) and General Information (page 123) before signing. If under 18 years of age, this should be signed by a parent or guardian.
On behalf of the above named persons, I accept the Booking Conditions detailed in this brochure which form part of this contract.

Date _____ Signed _____

